

***PASTORAL COUNCIL MEETING***  
***St. Francis of Assisi***  
**December 14, 2011**

President Paul Litteken opened the meeting with a prayer at 7:30 P.M. Members attending were: Paul Litteken, Doris Goestenkers, Frank Dall, Kevin Litteken, Tom Huelsmann, Don Lampe, Susan Bridges, Diane Wellen and Father Dan. Members not in attendance include Dottie Burton, Amy Beer and Julie Stockmann.

The minutes from the prior meeting was approved and Paul submitted to Carolyn to be posted in the website.

**PASTORAL PLAN FOR PARISH RENEWAL AND RESTRUCTURING**

Father Dan shared that around 300 responses were received on the survey regarding the status of our parish from those gathered during the Masses and various groups such as the Pastoral Council. The results still needed to be tabulated. The Pastoral Council members agreed to stay after the meeting to tabulate the results. The results would then be sent to Father Jim. Also, the results could be used as input the SWOT analysis process.

Cluster Meeting is held on January 17<sup>th</sup> - the cluster should also fill out the survey and send in. The president of CPAC needs to get together (December is Kevin's last meeting)- results should be sent to Father Bierster of Germantown.

**CPAC**

January 17<sup>th</sup> the meeting will be at St Anthony's in Beckemeyer. At that time the new representative will be replacing Kevin's position. They will be discussing Latino involvement in the Church. The new member would serve 3 years. Julie and Don have 2 more years to serve on this CPAC committee.

The "Neo" reader bar code was sent to Carolyn. Kevin will write a paragraph in the bulletin. Carolyn will need the correct size for in the bulletin since it will need to be smaller than an inch. Once it is established – we can let it float in the bulletin.

**SWOT**

SWOT Analysis will be addressed in the January meeting. Susan Bridges will send the analysis to the new members.

**UPCOMING PASTORAL COUNCIL ELECTION**

Final Report for the election – 48 eligible nominations with 5 accepting to enter their names on the ballot. The newly elected members include Kim Haukap, Donna Peek and Marvin Ratermann. We need to record who said "no" and who had "no responses" (who responded verbally and who did not respond). This information needs to be kept on file.

Father acknowledged that we did not follow the bylaws. Next year we need to start in September and have the list available by the end of October. The new members should be posted to the web site.

### **OPEN ISSUES/ DISCUSSION**

- None to report at this time

### **PASTORAL GUIDANCE**

Father Dan recommended that we include Steve's report in the minutes. Pastoral Council members were available after the Masses to answer any questions on the information Steve shared with the parish on the results of the Parish Center proposals. No one came to raise any questions. The fact that the Pastoral Council was available did make a statement to the parishioners. Father did receive comments on how they liked how Steve presented his story – fortunate that it went the opposite way and proved that they did not know what was happening beforehand.

Father Dan also noted that the fund drive was going well. Once the fund drive hits \$350,000, the remainder of the money will start on the Parish Center Project. The building committee that would be created next summer would start discussions on possible future fund raising.

Father Dan will be on vacation the week of January 23<sup>rd</sup>.

The cheat sheets with the new responses for the Mass that St Dominics have in their church was discussed in the meeting. Father did not like that if folds since in time that will tear. The cost was originally expensive at about \$15 for 50 cards. Father is considering typing up on card stock instead of ordering.

The meeting was adjourned approximately 9:00 pm but some members stayed to tabulate the surveys which we completed around 10pm.

The next meeting will be Wednesday, January 11th at 7:30

Respectfully Submitted,  
Diane Wellen