

## **Hispanic Minister (North Central Vicariate)**

The North Central Vicariate (NCV) Hispanic Ministry Coalition is seeking a part-time (maximum 24 hours per week) Hispanic Minister for our Hispanic community. This position will have a responsibility to love and care for the Hispanic community while leading them to evangelize and encourage their full participation in the life of local parishes and the larger Catholic community.

- Pastoral Care: Listen to, pray with, and visit the Hispanic community. This could include counseling and making hospital visits. Assist, when necessary, with preparation and scheduling for baptisms, weddings, and funerals.
- Liturgical Preparation: With support of the local pastors, plan and prepare for liturgies.
- Relationship Development: Develop and grow Hispanic participation in the broader Hispanic community and local parishes through relationship development and encouragement, home visits, and other activities.
- Cultural Sensitivity: Be aware of cultural differences within the Hispanic community as well as within the Anglo community, providing enhanced relationships through bridgebuilding.
- Administration: Schedule visiting priests for liturgical celebrations; locate and distribute resources; and analyze, review, and identify program costs to determine budget priorities.
- Faith Formation: Collaborate with existing programs of local parishes, when possible, to ensure faith formation for Hispanic children and adults.
- Liaison: Serve in a limited capacity as a liaison between the Hispanic community and local civic or religious entities or individuals.

Applicant must have a steady work ethic and an understanding of and sensitivity to cultural differences. Applicant must have strong written and oral communication skills in both English and Spanish, be highly organized and flexible, be able to work well with others, have demonstrated leadership capabilities, and must maintain confidentiality of church and professional issues. This position has flexible hours with evenings and weekends required.

Essential qualifications include a bachelor's degree or higher, but practical experience may substitute; understanding of the Catholic faith and pastoral outreach; and bilingual in Spanish. Basic immigration knowledge.

To apply send cover letter with resume to:  
Fr. Dan Friedman  
c/o NCV Hispanic Ministry Coalition  
P.O. Box 93  
Aviston, Illinois 62216-0093

Or email to [pastor@stfrancisav.org](mailto:pastor@stfrancisav.org).

Application deadline: Position open immediately.